

**PARK CITY 3 & 4 APARTMENTS, INC.**  
**98-05 63RD ROAD, Suite 1K**  
**REGO PARK, NY 11374**  
**PHONE (718) 897-2000**  
**FAX (718) 275-6804**

Friday, October 2, 2020

Board of Directors

President Louis Kramberg  
Vice President Mikhail Borukhov  
Treasurer Rajendra Jain  
Secretary Zhanna Balkhiyeva  
Asst. Secretary Vivek Malhotra  
Director Robert Cohen  
Director Maurice Peress  
Director Jonathan Tse  
Director Deesha Tikamdas

Manager

Chandra Jain

Dear Shareholders,

The repair work and installation of brick ties for the for FISP (Local Law 11) will commence in the third week of October 2020. The contractor will install the Protection Bridge shortly.

The 'J' line and the 'F, G & H' line have been inspected. The next lines to be inspected are the 'J & K' lines.

Please be advised of the following:

**DAYS OF WORK:** The inspection and repair work will be done from Monday to Friday. No work will be done on Holidays or weekends unless previously authorized.

**HOURS OF WORK:** The hours of work are from 8.00AM to 5.00PM. Only quiet work can be done from 5.00PM to 6.00PM.

**WINDOWS:** The windows should be kept closed during the hours of 8.00AM to 5.00PM to avoid dust from penetrating into the apartment.

**AIR CONDITIONERS:** If necessary, the air conditioners will be covered by the contractor but you must shut-off the unit during working hours to avoid dust from coming into the apartment.

As per section 132-03 (b) (3) (ii) (G) of the Local Law 11/98, all window air conditioners must have brackets to support them. Any missing brackets will be installed by the contractor who is currently doing the construction. The charge per bracket is \$250.00.

We realize that this project will be somewhat inconvenient for our shareholders. However, the work is required by Law and has to be completed in all six buildings by end of 2021 in order for us to file the FISP reports with the Department of Buildings in a timely manner. This project is also essential for the safety of all our residents.

Thank you very much for your cooperation.

If you have any questions, please contact the Management office at 718-897-2000.

Thanking you.

For Park City 3 &4 Apartments, Inc

*Chandra Jain*

Chandra Jain  
(General Manager)